

LOGISTICS AGREEMENTS

SL-Tennessee/SL-America

Product	Part Number PO
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DOCUMENT CHANGES				
Index	Date	Changes	Pages	Writer
V1.1	9/24/2009	Clarification of packaging spec	5	J Evans
V1.0	5/21/2009	Label and box specification	5	J Evans
V0.1	02/23/2009	General, Consolidation, clarification	4	J Evans
V0.0	08/22/2007		15	
DOCUMENT NOTIFICATION				
Function		Name	Signature and Date	
SL-Tennessee Materials Manager		Mike Stringfield		
SL-Tennessee Quality Manager		Mitch Parsons		
SL-Tennessee Program Purchasing		Steven Collins		
SL-Tennessee Program Purchasing		Jake Evans		
SL-Tennessee Program Purchasing		Angel Taylor		
SL-Detroit Development		JC Joo		

The undersigned hereby acknowledges that it has read, understands and agrees to be bound by SL America's Logistics Agreement with a current date of _____ (the "Current Agreement"). The undersigned further acknowledges and agrees that the terms of the Current Agreement supersedes the terms of any previous Logistics Agreement or similar document SL America may have had in place, or been party to, prior to the Current Agreement.

(Type or Print Supplier Name)

By: _____

Its: _____

1 PRIMARY INFORMATION

1.1 AIM

The aim of this logistics specification is to define the conditions of **transport, storage and packaging** of **parts bought** by SL-Tennessee. This logistics specification will be validated and signed by SL-Tennessee and the supplier, to be used as a logistics agreement between partners before the first regular production parts are shipped.

1.2 SCOPE AND USE OF THIS AGREEMENT

- The supplier must provide SL- Tennessee with a standard packaging proposal.
- The supplier must verify information highlighted in blue (already filled in by SL- Tennessee) and complete information highlighted in yellow
- The supplier signs the completed and approved document, to be sent to the following people:
 - Materials Manager – Mike Stringfield
 - Development Department – JC Joo
- SL- Tennessee will determine logistics carrier and shipment method (collect, prepaid, third party, etc..) as required.
- Suppliers will be required to insure that all shipments are accompanied with an appropriate packing slip with all necessary information included (part numbers, description, quantities, and purchase order number). If this is not accompanied with all shipments, SL-Tennessee will make one attempt to acquire such packing slip. If SL-Tennessee does not receive this documentation within 24 hours of shipment arriving at SL-Tennessee, then SL will pay the invoice based upon receiving verification of shipment.

1.3 LOCATION OF PRODUCTION (AND STORAGE) SITES

1.3.1 Production Site

SL-TENNESSEE
312 Frank L. Diggs Drive
Clinton, TN 37716

1.3.2 Storage site = Place of delivery

SL-TENNESSEE
312 Frank L. Diggs Drive
Clinton, TN 37716

1.3.3 Supplier production site

Address:

1.3.4 Supplier storage site = Place of dispatch (If different from above)

Address:

1.4 INFORMATION FLOW

- All suppliers will be required to send an ASN (Advanced Shipment Notification) to SL-Tennessee within 1 hour of shipment departure.
- ASN Information will identify supplier, purchase order number, part number description, quantity per part number, number of skids or boxes, carrier, tracking number, date shipped.
- If supplier is not EDI capable, an email identifying above information will be acceptable until supplier obtains EDI capabilities. All suppliers should work towards becoming EDI capable after being awarded business from SL-Tennessee/SL-America.

1.5 PACKAGING

- All packaging used for regular production shipments to SL Tennessee must be approved by applicable Materials Contact in writing prior to use.
 - Packaging submissions should be made via the separate “SLTN PKG SUBMISSION FORM”
- One time or permanent deviations from standard packaging can be obtained by contacting both SL Materials contact and Quality Engineer prior to making shipment. Any packaging deviation is granted on sole discretion of SL Tennessee.
- The supplier may be held responsible for any costs incurred due to shipping unapproved packaging including sorting, modification, or replacement of unapproved packaging.

1.5.1 Expendable packaging management

- Expendable packaging used for production shipments to SL Tennessee must conform to packaging specifications laid out in Appendix B, “SLTN Acceptable Packaging”.
- Expendable packaging must be submitted to SL Tennessee for approval. This approval will include box dimensions, quantity per box, as well as a possible PTR.
- Written approval of relevant parties at SL Tennessee must be received before first production shipment.

1.5.2 Returnable Packaging management

In cases where returnable packaging will be utilized, the responsible parties must be identified and the following information must be provided by the Supplier. If expendable packaging will be used, this is not applicable.

- Property, Responsibility, Operating mode / frequency, Return management for empty packaging, Maintenance and cleanings, Losses, Damages or breakage

1.5.2 Labeling Requirements.

- All parts shipped to SL Tennessee must conform to labeling examples as shown in Appendix A “SLTN Labeling Format”.

- Any deviation from this format must be approved by relevant parties at SL Tennessee prior to first production shipment.



1.6 EXPEDITED SHIPPING

- If, for any reason, the supplier is unable to meet a delivery date as specified on SL's PO or LTA, it is the sole responsibility of the supplier to inform SL in writing within 24 hours of receipt of the PO. SLTN will not consider any exception unless it is transmitted in this fashion. Regardless, timely submission of an exception by the supplier does not exempt the supplier from providing product on time and any exception will be accepted on the sole discretion of SL.
- In case of an exception or production disruption, the responsibility for the cost of expedited freight and production downtime shall remain solely with the supplier unless agreed upon in writing with SL at the time of submission.

APPENDIX A

SLTN LABELLING FORMAT

- √ SLTN standard for label is a 4 x 6 inch label. If this formatting standard is not met, supplier accepts responsibility for cost of replacing labels at SLTN's facility.

<u>Part # / Qty:</u>	 00000216 1000	<i>Font - 51 Arial Narrow Bold</i>
<u>Part Description:</u>	GMX 245 P/B SWITCH	<i>Font - 37 Arial Narrow Bold</i>
<u>Lot #</u>	 ECF	<div style="font-size: 2em; font-weight: bold; text-align: center;">ECF</div> <i>Font 75 Arial Narrow Bold</i>
		Print Operator's Initials: CW

APPENDIX B

SLTN ACCEPTABLE PACKAGING

- √ SLTN packaging standards are listed below. If this standard is not met, supplier accepts responsibility for cost of repackaging into accepted packaging at SLTN's facility.

Length	Width	Height	RSC
20 3/4"	14 1/2"	9"	C44
21 1/2"	14 3/8"	13"	C44
20 5/8"	14 1/2"	7"	C44
16 3/4"	10 5/8"	4 3/8"	C44
10 5/8"	7 1/2"	7"	C32

- 1) For handling purposes individual packages **cannot** exceeds 40lbs.in total weight
- 2) Pallet sizes may not exceed 48" long x 45" wide x 4" high. Pallets must have 4 way entry.
- 3) Pallets may not be made of chip board or pressed wood.
- 4) Total loaded pallet hight may not exceed 44" and double stacked pallets must not be secured to one another.
- 5) All packaging must be pre-approved and signed off by SL-Tennessee Materials department and program Quality Engineer prior to first shipment.
- 6) Deviations from these packaging specifications must be preapproved.